



# 2025 TEAMSTERS LOCAL UNION NO. 731 SCHOLARSHIP PROGRAM SPECIAL NEEDS APPLICATION

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The Teamsters Local Union No. 731 Scholarship Program, established in 2007 by the Local Union's Executive Board and Fund Trustees, provides scholarships to high school seniors planning to attend college, university, community college or trade school, and current college attendees with at least (1) full academic year remaining prior to graduation.

The Trustees delegated authority, in 2017, to the Selection Committee to award Special Needs Scholarship. The program was expanded for children or grandchildren who need special consideration, as they may not otherwise be awarded a scholarship for educational purposes.

The amount, number and duration of any Special Needs Scholarships will be determined by the Selection Committee at their sole discretion. The Fund will pay up to a maximum total of \$30,000.00 toward bona fide education-related expenses for the individual or individuals who may be awarded a Special Needs Scholarship. The Selection Committee has the discretion to award one (1) Special Needs Scholarship up to a maximum total of \$30,000.00 or two (2) or more Special Needs Scholarships (e.g., two \$15,000.00 awards, three \$10,000.00, etc.) provided that the maximum total does not exceed \$30,000.00. The education-related expenses are not limited to tuition, books and laboratory fees and may include expenses for any item needed by the student in connection with his or her education.

The Selection Committee may evaluate the following factors in awarding a Special Needs Scholarship:

- Extent of disability
- Character
- Demonstrated motivation to overcome great odds

All eligibility determinations will be made in a reasonable and uniform fashion and will include judgment from experience in evaluating the needs of the applicants, the best use of limited resources and the proper weight to be provided to the Special Needs Scholarship consideration factors. The Selection Committee may consider all the facts.

**Applicants must comply with the following eligibility and application criteria.**

***Each applicant must:***

1. Be a special needs student who is a dependent child or grandchild of an active IBT Local Union No. 731 member in good standing, that is a participant in one of the following health plans on the date application is submitted to the Fund:
  - Health and Welfare of the Excavating, Grading and Asphalt Craft Local No. 731
  - Local No. 731, I.B. of T., Health and Welfare Fund
2. Submit a copy of the applicant's Individualized Educational Program (IEP) or official 504 Plan covered by Section 504 of the Americans with Disabilities Act and the Case Worker's name and telephone number.

3. Have a plan/goal for education beyond high school or already in an educational program after high school.
4. High School Seniors must submit SAT or ACT score report, if planning to attend an accredited college/community college. If current seniors are planning to attend an accredited trade school, there is no SAT or ACT score required. Students already attending an accredited college/community or trade school must submit an official transcript bearing the school's seal. The transcript must include grades through the last completed semester.

Complete the section in the application regarding your current status as a student. If you do not feel that any of the options are appropriate, please contact the Fund Office for assistance at (630) 887-4150.

The applicant cannot be an immediate family member of Teamsters Local 731 Union and Benefit Fund Office employees or an owner or employee of a contributing employer who does not perform bargaining unit work.

All applicants will be **notified by April 21, 2025**, if they are or are not selected for a Scholarship. Remember that even if you are not selected this year, you may apply again next year. Several applicants have been awarded a scholarship that were unsuccessful on their first or even second attempt for consideration.

**DEADLINE:**

Completed applications must be received by 4:30 P.M. on Friday, March 7, 2025. Applications may be mailed to or hand-delivered to: Teamsters Local Union No. 731 Scholarship Fund, 1000 Burr Ridge Pkwy., Suite 301, Burr Ridge, IL 60527. The Fund Office hours are Monday through Friday, from 8:30 A.M. until 4:30 P.M. **Applications may be sent via facsimile to: (630) 887-4155; or emailed to: [scholarship731@ibt731funds.org](mailto:scholarship731@ibt731funds.org).**

Kindly note...Federal Express (FedEx) deliveries are **NOT** accepted by Teamsters Local 731 Union office or the Benefit Fund Offices. Any application received after 4:30 P.M. on Friday, March 7, 2025, will not be eligible or processed.



# **SPECIAL NEEDS APPLICATION PROCEDURE & ADDITIONAL REQUIREMENTS**

Complete this application and forward to:

**Teamsters Local Union No. 731 Scholarship Committee, 1000 Burr Ridge Pkwy., Suite 301, Burr Ridge, IL 60527.** This application and all requested documentation must be received no later than 4:30 P.M. on Friday, March 7, 2025. Applications that are sent via FedEx will NOT be accepted.

## **STUDENT (APPLICANT):**

**Student Name** \_\_\_\_\_  
Last Name First Name Middle Initial

**Social Security No. (Last 4 digits) XXX-XX-** \_\_\_\_\_ **Email Address** \_\_\_\_\_

### **Home Address**

Street \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

**Home Telephone ( )** \_\_\_\_\_ **Cellular Telephone ( )** \_\_\_\_\_  
area code area code

**Preferred Pronoun:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**THE MEMBER LISTED BELOW IS MY (the Applicant's):**  **PARENT**  **GRANDPARENT**

## **THE IBT LOCAL UNION NO. 731 MEMBER:**

**Member Name** \_\_\_\_\_  
Last Name First Name Middle Initial

**Social Security No. (Last 4 digits) or Unique Insurance ID No.** \_\_\_\_\_

**Member's Email Address** \_\_\_\_\_

### **Home Address**

Street \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

**Home Telephone ( )** \_\_\_\_\_ **Cellular Telephone ( )** \_\_\_\_\_  
area code area code

**Employer Name and Address** \_\_\_\_\_

**Please check box for section that applies to your current situation. Fill out information for that section only.**

**I am currently a high school senior.**

1. Name of High School \_\_\_\_\_

2. Address of High School \_\_\_\_\_

3. Plan to attend  College/University  
 Community College  
 Trade School (no ACT/SAT required for application)

Name of School \_\_\_\_\_

Program \_\_\_\_\_

4. Please include an official transcript bearing the school's seal. The transcript must include grades through the first semester of senior year.

5. Submit a complete copy of the processed Federal Student Aid (FAFSA) submission summary. If attending a Trade School, only submit if your school is affiliated with the Federal Government and has a FAFSA code.

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**I am currently attending College, University, Community College or Trade School.**

**Full Time**

**Part Time**

**Fill out appropriate section for your (the Applicant's) current status.**

**Undergraduate program (at a 4-year College/University)**

**Graduate Program (at a college/university)**

1. Name of School \_\_\_\_\_

2. Currently a  Freshman  Sophomore  Junior  Senior  Graduate Student

3. Please include official transcripts bearing the school's seal. Transcripts must include grades through last completed semester.

4. Submit a complete copy of the processed Federal Student Aid (FAFSA) submission summary.

**Community College**

1. Name of School \_\_\_\_\_

2. Currently in  First Year  Second Year  Third Year

3. Please include official transcripts bearing the school's seal. Transcripts must include grades through last completed semester.

4. Submit a complete copy of the processed Federal Student Aid (FAFSA) submission summary.

**I am currently attending a Trade School**

**Full Time**

**Part Time**

Name of School \_\_\_\_\_

Address of School \_\_\_\_\_

Program \_\_\_\_\_

How long in Program \_\_\_\_\_

1. Please include official transcript bearing the school's seal. Transcripts must include grades through last completed semester.
2. Please include a complete copy of the processed Federal Student Aid (FAFSA) submission summary. (If your school is affiliated with the Federal Government and has a FAFSA code.)

# GETTING TO KNOW YOU

THIS SECTION IS REQUIRED BY ALL APPLICANTS

Attach a typed document addressing item(s) below.

1. Please list and give a brief description of all your activities, work experience, honors, distinctions, and achievements.
2. Please explain whether your educational needs can be met from another source.

**Submit either a written essay or a VIDEO answering the following questions.**

1. Describe your educational plans and career goals.
2. Why are you applying for the Special Needs scholarship?
3. Identify your special educational needs for which you are seeking financial assistance.



**If opting for a video, please click on the QR code for submission.**

**In submitting this information, I certify that the information is accurate and complete to the best of my knowledge.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

**Our children represent less than 25 percent of the population in this country,  
however, they are 100 percent of our future!**



# TEAMSTERS LOCAL UNION NO. 731 SCHOLARSHIP SPECIAL NEEDS APPLICATION CHECK LIST

- The completed application is signed and dated by both the Student (applicant) and the Member.
- The Official Transcript bearing the school's seal is included. Transcript must include grades through the student's last completed semester. (Which may mean you will be sending in the transcript from the Fall or Winter semester that just passed.)
- A complete copy of the processed Federal Student Aid (FAFSA) submission summary. (If applying to a Trade School, submit if your school is affiliated with the Federal Government and has a FAFSA code.)
- Submit a copy of the applicant's Individualized Educational Program (IEP) or official 504 Plan covered by Section 504 of the Americans with Disabilities Act (including Case Worker's Name and phone number.)
- The typed document of a description of all your activities, work experience, honors, distinctions, and achievements as well as an explanation of whether your needs can be met from another source.
- Either uploaded video or typed Getting To Know You Essay.** (The Scholarship Committee can only learn about you, your life experiences, and your goals for the future from the information you supply.)
- Submit your SAT or ACT score report. (For high school seniors only: not required for trade school.)

The envelope is addressed correctly (with the correct amount of postage) to:

**Teamsters Local Union No. 731 Scholarship Committee**  
**1000 Burr Ridge Pkwy., Suite 301**  
**Burr Ridge, IL 60527**

## **DEADLINE REMINDER**

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